



STUDENT COUNCIL POLICY

Policy Title	Student Council Policy
Policy Owner	Amity Institute of Higher Education, Mauritius (AIHE)
Policy Version	Versions Control: 1.0 (October 2023) Current Version: 1.0 (October 2023)
Responsible Office	Marketing Office & Student Support Officer
Contact Information	Questions concerning the policies should be directed to the Vice Chancellor of Amity Institute of Higher Education (Mauritius)
Policy Review Frequency	Once in 3 Years
Pertinent Dates	Approved Date: October 2023 Date of Next Review: October 2026
Approved By	October 2023 Academic Council Meeting and SENATE of AMITY Institute of Higher Education (AIHE)
Entities Affected by This Policy	Amity Institute of Higher Education (Mauritius) faculty, staff, and alumni.
Who Needs to	This policy governs Amity Institute of Higher Education (Mauritius)

Know About This Policy	employees engaged in activities related to university alumni.
Reason for Policy / Purpose	The Student Council Policy is a representative structure highlighting the rules and regulations through which students in the institution can become involved in the affairs of the institution, working in partnership with management and staff for the benefit of the institution and for the welfare of the students.

Policy Purpose

The Student Council plays a crucial role in representing the voice and interests of the student body in a Higher Education Institute. This policy aims to establish guidelines and procedures for the operation of the student council, ensuring transparency, accountability, and effective representation.

Scope and Application of this Policy

The policy applies to all members of the student council, as well as the broader student community.

Policy Statement:

At AIHE, we value active student participation in institutional governance and decision-making as well as student representation. The Student Council Policy reaffirms our dedication to developing a strong, diverse student council that offers a forum for student voice, participation, and leadership.

POLICY FRAMEWORK

The Student Council advocates for the rights and welfare of the student body, fostering an environment that promotes academic excellence, personal development, and student engagement. It serves as a platform for students to voice their concerns, propose initiatives,

and collaborate with the institute's administration on matters affecting students' academic, social, and cultural experiences. A Student Council also serve as representatives for curricular or extracurricular activities for student body, thus nurturing a range of important skills among the students, including democratic processes, meetings, negotiation, responsible leadership, and collaborative problem solving.

Composition and Selection

1. The Student Council shall consist of elected student representatives from various faculties ensuring proportional representation.
2. The selection process for council members shall be conducted annually through a fair and transparent election, following guidelines outlined by the Students' Council Constitution.
3. The Council shall include a diverse range of student representatives, promoting inclusivity and representation of different backgrounds, cultures, and perspectives.
4. The Student Council shall be managed by an Executive Committee whose members shall be of not less than 18 years of age.
5. The Executive Committee shall comprise nine (09) elected members.
6. The following shall be the Executive Committee members of the Student Council:
 - a. The President
 - b. The Vice President
 - c. The Secretary
 - d. The Assistant Secretary
 - e. The Treasurer
 - f. The Assistant Treasurer
 - g. Three members

Roles and Responsibilities

- The student council shall serve as a bridge between the student body and the institute's staff, voicing student concerns, proposals, and suggestions.

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- Executive members of the Council are responsible for attending regular council meetings, actively participating in discussions, and representing the interests of their constituents.
 - Executive members of the Council shall organize and support student-led initiatives, events, and activities that contribute to the overall development and well-being of the student community and the institution.
 - Executive members of the Council shall maintain effective communication channels with the institution authorities, ensuring they are informed about council activities and decisions.

Meetings and Decision-Making

- The Student Council shall hold regular meetings, at least once per month, to discuss issues, propose solutions, and make decisions that have positive impact on the student body.
- Meeting agendas and minutes shall be shared with executive members and made available to the Student Support Officer.
- Decisions shall be made through a democratic process, with each executive member having an equal vote. In the event of a tie, the President of the Student Council shall have the deciding vote.
- Any decisions to be taken resulting from a meeting shall be in the general interests and welfare of the students and the institution, while ensuring transparency and accountability of the discussed matter.

Collaboration with Institution authorities

- The Student Council shall establish effective lines of communication with the institute's authorities, maintaining regular meetings to discuss matters of mutual interest and concern.
- The Council shall work collaboratively with the institution authorities to address student issues, propose policy changes, and improve the overall student experience.

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- The institution authorities shall consider the recommendations and proposals put forth by the Student Council, providing timely feedback and updates on the status of their implementation
 - The institution authorities shall be of ears to the Student Council and provide support in any proposed plans brought by the Council while abiding to the rules and regulations of the institution.

Budget and Funding

- The Student Council may be allocated a budget by the institute to support student-led initiatives, events, and projects.
- The Council shall maintain transparent financial records, ensuring proper allocation of funds and utilization of funds.

Code of Conduct

- Council members shall adhere to a code of conduct that promotes professionalism, respect, and ethical behaviour.
- Any conflicts of interest among Executive members must be disclosed and appropriately addressed. In case of any conundrum, executive members shall appeal to the institution's authorities.
- Violations of the code of conduct may result in disciplinary actions, including removal from the Council.

Amendments to the Policy

- This policy may be amended or revised as necessary, with input from the student council and institute authorities.
- Proposed amendments shall be discussed, voted upon, and require a majority vote for approval.

DISCLAIMER

This document may be subjected to change upon the directions and instructions of Senate / Academic Council. The changes once approved by AIHE's respective Councils and Boards, will be mentioned and notified to accreditation body – Higher Education Commission (HEC) by the Vice Chancellor of AIHE.